

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

September 22, 2014

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***
- D. ***Student Demonstration-Mrs. Marlo Spritzer and HS English students***

II. APPROVAL OF MINUTES OF SEPTEMBER 8, 2014

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Building Updates*

High School.....Mr. Jason Lilly and Mrs. Beth Guarriello

- B. *Homebound Instruction*

*The Administration recommends approval of Homebound Instruction for student # 91401.

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of September 22, 2014. (VI, A)

- B. *Treasurer's Report and Investment Report*

*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of August, 2014. (VI, B)

VII. SUPPORT SERVICES

- A. *Liberty Bell Paving Project Change Order*

The Administration recommends a deduct change order in the amount of \$798 to Livengood Excavators, Inc., 4661 Lehigh Drive, Walnutport, PA 18088. The total contract amount will be reduced from \$121,314.77 to \$120,516.77 as a result of and unused allowance for unsuitable soils. (VII, A)

- B. *Lower Milford Roof Project Change Order*

The Administration recommends a deduct change order in the amount of \$8,289.21 to RT General Construction, LLC, 111 Buck Road, Unit 300, Suite 4, Huntington Valley, PA 19006. The total contract amount will be reduced from \$203,750 to \$195,460.79 as a result of unused materials. (VII, B)

C. *2014-2015 Contracted Transportation Carriers*

The Administration requests approval of contracted transportation agreements with Norman's Bus Service, Inc. 1239 Water Street, East Greenville, PA 18041 for the 2014-2015 school year with a 2% increase from the previous school year. The contracted carriers support Brandywine Lehigh Transportation with vans and small buses for non-public, charter schools and specialized transportation requests. (VII, C)

VIII. PERSONNEL

A. *Certificated Staff*

1. *Appointment*

*The Administration recommends approval of the following certificated staff (*pending receipt of required documentation*): (VIII, A-1)

Lisa Lessig, .5 Family Consumer Science Teacher, Southern Lehigh High School, at Bachelors, Step 11, an annual salary of \$23,630.50, effective September 23, 2014. Ms. Lessig will fill the position due to the resignation of *Kirby Jo Pohlidal*.**

***The salary listed is for the 2013-2014 school year and the 2014-2015 salary will be determined after the school year begins.*

2. *Increment Requests*

*The Administration recommends approval of the following increment requests, effective September 1, 2014:

Nicole Ott, Bachelors +15 to *Bachelors +30*

Jessica Swartz, Bachelors+15 to *Masters*

Rose Touma, Bachelors to *Bachelors +15*

3. *Substitutes*

*The Administration recommends approval of the following substitute teacher for the 2014-2015 school year:

Nicole Wild, Elementary K-6; Reading Specialist

4. *Long-term Substitute*

The Administration recommends approval of Lisa Dex, Long Term Substitute (Category E), Joseph P. Liberati Intermediate School, at Bachelors, Step 11, an annual salary of 47,261, effective September 17, 2014 (*contingent upon the childrearing leave of Nicole Weaver*.)**

***The salary listed is for the 2013-2014 school year and the 2014-2015 salary will be determined after the school year begins.*

B. *Noncertificated Staff*

1. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Judy Lynch, Instructional Assistant, Joseph P. Liberati Intermediate School, October 3, 6, 2014 and January 7, 2015

Jane Dunbar, Instructional Assistant, Hopewell Elementary School, November 3 through 7, 2014

2. *Resignation*

*The Administration recommends accepting the resignation of Terry Nair, Licensed Personal Care Assistant, end of business day September 30, 2014.

3. *Appointment*

*The Administration recommends approval of the following staff: (VIII, B-3)

Laura Jordan, 1:1 Instructional Assistant (20 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$17.81, effective September 15, 2014. Ms. Jordan will fill the position due to the resignation of *Susan Huber*.

Katherine Steele, Instructional Assistant (20 hours/week), Southern Lehigh High School, an hourly rate of \$17.81, effective September 8, 2014. Ms. Steele will fill the position due to the resignation of *Stephanie Schlofer*.

Veronica DeBlois, Licensed Personal Care Assistant, Southern Lehigh Middle School, an hourly rate of \$20.40, effective September 23, 2014. This is a new position for a student with special needs.

Amy Wilkins, 1:1 Instructional Assistant (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$17.81, effective September 23, 2014. This is a new Instructional Assistant position (formerly filled by a Personal Care Assistant) for a student with special needs.

Stephanie Muller, LTS Special Education Instructional Assistant (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$17.81, effective September 17, 2014. Ms. Muller will fill the position due to the new assignment of *Lisa Dex*.

4. *2014-2015 Substitutes*

*The Administration recommends approval of the following substitute staff for the 2014-2015 school year:

Terry Nair, Substitute Licensed Personal Care Assistant, an hourly rate of \$20.40

Terry Nair, Substitute Health Room Nurse, an hourly rate of \$20.40

C. *Extra-Compensatory Positions*1. *2014-2014 Extra-Curricular Advisors*

*The Administration recommends approval of the following extra-curricular advisors, for the 2014-2015 school year, at the listed stipends**:

<u>Kaytlyn Hackenberg Byers</u>	Class Advisor, Freshman	\$1037**
<u>Jessica Swartz</u>	Class Advisor, Sophomore	\$1139**
<u>Amy Bausher</u>	Class Advisor, Junior	\$1868**
<u>Stephanie Donald</u>	Class Advisor, Senior	\$2142**
<u>David Long</u>	Speech and Debate	\$2512**
<u>Marlo Spritzer</u>	Newspaper	\$2023**
<u>Lynne Kelly</u>	Honor Society	\$1135**
<u>Matthew Wehr</u>	Drama	\$2370**
<u>Lee Zeisloft</u>	Varsity	\$1841**

<u>Beth Dottery</u>	Scrimmage Scholastic#	\$802.50**
<u>Patricia Smiley</u>	Scrimmage Scholastic#	\$802.50**
<i>#Shared position and 50/50 total stipend.</i>		
<u>Bonnie Organski</u>	FBLA	\$1679**
<u>Robert Gaugler</u>	Robotics	\$2370**
<u>Jessica Swartz</u>	Dance Team	\$2927**
<u>Lauren Tocci</u>	HS Yearbook	\$3476**
<u>Troy Ruch</u>	Student Senate Advisor, HS	\$2512**
<u>Thomas Beaupre</u>	Key Club	\$2205**
<u>Douglas Roncolato</u>	SADD	\$1580**
<u>Matthew Wehr</u>	Broadway Musical	\$3347**
<u>Amy Bausher</u>	Teen Counseling#	\$1057**
<u>Linda Gross</u>	Teen Counseling#	\$1057**

#Shared position and 50/50 total stipend.

***The stipends listed are for 2013-2014. The 2014-2015 stipends will be determined after the start of the 2014-2015 school year.*

2. *2014-2015 Mentor*

*The Administration recommends approval of the following effective September 23, 2014:

a. Accepting the resignation of Linda Gross as mentor for *Kirby Jo Pohlidal* (due to resignation).

b. Appointing Linda Gross as mentor for *Lisa Lessig*, .5 Family Consumer Science Teacher, for the 2014-2015 school year, a stipend of \$700.00

3. *2014-2015 PSAT and Proctors*

*The Administration recommends approval of the following PSAT Proctors and Assistant Proctor/Monitors, a rate of \$40.09 per hour or \$17.12 per hour, dependent upon assignment for the 2014-2015 school year:

Tamme Westbrook

Stephanie Donald

David Dougherty

Maureen Elliott

Robert Gaugler

Lynne Kelly

Wayne Langsdorf

Bonnie Organski

Anne Sikorski-Schneider

Marlo Spritzer

Justina Viola

4. *2014-2015 Speech & Debate Judge*

*The Administration recommends approval of Brent Hoffert, Speech and Debate Judge for the 2014-2015 school year, a rate of \$63.99** per event.

***This is the rate for 2013-2014. The 2014-2015 rate will be determined after the start of the 2014-2015 school year.*

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report.....Dr. Christman

X. OLD BUSINESS

- A. Second and Final Reading of Revised Policies

The Administration recommends second and final reading of the following revised policies: (X, A)

#200.3 Pupils: *Foreign Exchange Students*

#204 Pupils: *Attendance*

#815 Operations: *Acceptable Use of Electronic Resources*

#916 Community: *School Volunteers*

XI. NEW BUSINESS

- A. First Reading of Revised Policies

The Administration recommends a first reading of the following revised policies: (XI, A)

#102 Programs: *Academic Standards*

#105 Programs: *Curriculum*

#105.1 Programs: *Review of Instructional Materials by Parents/Guardians and Students*

#106 Programs: *Guide for Planned Instruction*

#107 Programs: *Adoption of Planned Instruction*

#121 Programs: *Field Trips*

The following policy AR is being sent for a first reading:

#105.2 AR Programs: *Exemption from Instruction*

- B. Rescission of Policy

The Administration recommends the rescission of the following policy: (XI, B)

#439 Leaves

(The above policy will be replaced by Policy 439.2 Professional Leave which will be renumbered 439 Professional Leave.)

- C. Spanish Immersion Discussion

There will be a discussion on the Spanish Immersion Enrollment Procedure.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT